# How to View and Print Earning Statements

# How to Access CougarNet

- Type *www.siue.edu* into the address bar and press Enter
- Click the CougarNet icon

- Enter CougarNet with your e-ID or University ID

- Login to CougarNet using the appropriate information.

Enter CougarNet with your e-ID                Enter CougarNet with your University ID

**Enter CougarNet with your e-ID**
Login here to view your personal information.

OR

**Enter CougarNet with your University ID (begins with 800)**
Login here to view your personal information.

### Enter your e-ID and Password

e-ID:

What is an e-ID? Find out here.

Password:

Forget your password? Find help here.

☐ Warn me before logging me into other sites.

[ LOGIN ] | clear

## User Login

Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.

Please Note: Your User ID is case sensitive. Your PIN must contain six alphanumeric characters. In addition, the PIN is case sensitive, so please remember when using mixed case, special character, etc. that the PIN must be entered exactly as you originally submitted it.

For first-time users, your PIN is your birthdate in this format: MMDDYY.

To protect your privacy, please Exit and close your browser when you are finished.

University ID and PIN Lookup

User ID: [                    ]

PIN: [                    ]

[ Login ]  [ Forgot PIN? ]

Click: Employment

Employment

Benefits, Deductions, leave or job data, paystubs, W2 forms, and W4 data.

Pay Information

**Pay Information**
Direct deposit allocation, earnings and deductions history, or pay statement.

Pay Statement

■ Pay Statement
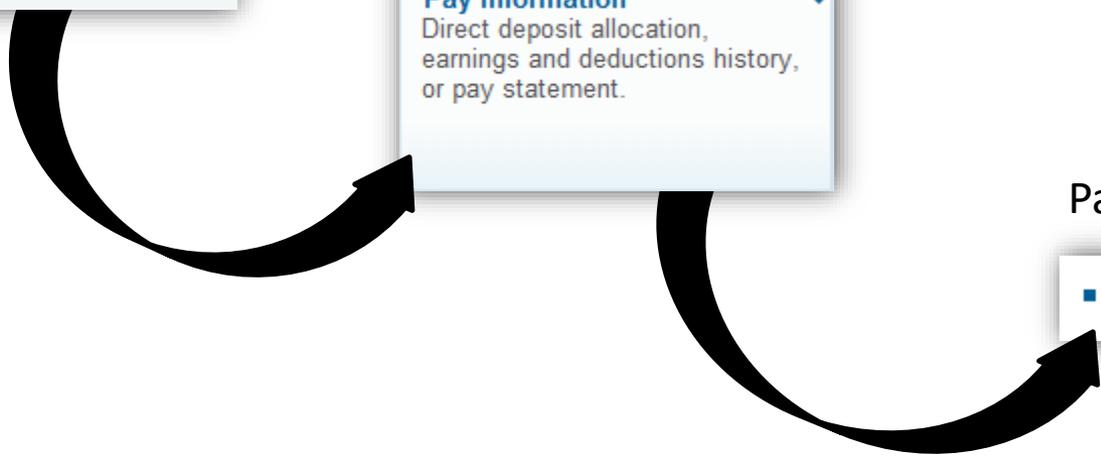
- Select the appropriate year
- Click Display

## Pay Statement

← | Home > Employment > Pay Information > **Pay Statement**

💬 Choose a year and then select Display to view your pay statements.

**Pay Statement Year:** 2013 ▾

Display

Direct Deposit Allocation ■ Earnings History ■ Deductions History

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- Pay statements for the selected year will populate
- Click the desired Pay Statement Date

💬 Select the Pay Statement Date to access additional information.

**Pay Statements for 2013**

| Pay Statement Date | Pay Period Begin Date | Pay Period End Date | Gross Pay | Net Pay | Message |
|---|---|---|---|---|---|
| Dec 31, 2013 | Dec 16, 2013 | Dec 31, 2013 | $1,100.20 | $987.59 | |
| Dec 16, 2013 | Dec 01, 2013 | Dec 15, 2013 | $1,100.20 | $987.59 | |
| Nov 29, 2013 | Nov 16, 2013 | Nov 30, 2013 | $1,100.20 | $987.59 | |
| Nov 15, 2013 | Nov 01, 2013 | Nov 15, 2013 | $1,100.20 | $987.59 | |
| Oct 31, 2013 | Oct 16, 2013 | Oct 31, 2013 | $1,100.20 | $987.59 | |
| Oct 16, 2013 | Oct 01, 2013 | Oct 15, 2013 | $1,100.20 | $987.59 | |
| Sep 30, 2013 | Sep 16, 2013 | Sep 30, 2013 | $1,100.20 | $987.59 | |
| Sep 16, 2013 | Sep 01, 2013 | Sep 15, 2013 | $1,100.20 | $987.59 | |

- Click Printer Friendly

## Southern Illinois University Edwardsville Pay Statements Detail

| Banner ID: | 800000000 | Pay Date: | Jul 16, 2008 |
| SSN/SIN/TIN: | *****5555 | Pay Number: | Semi-monthly 13 |
| Employee: | Your Name Here | Pay Period: | Jul 01, 2008-Jul 15, 2008 |
| Address: | 12345 Cougar Ln. Edwardsville, Illinois 62025 | | |

Summary | Earnings | Benefits, Deductions and Taxes | Check or Direct Deposit

**Summary**

| Type | Current Period | YTD Amount |
|---|---|---|
| Gross Amount: | $2,686.80 | $2,686.80 |
| Total Personal Deductions: | $796.34 | $796.34 |
| Net Amount: | $1,890.46 | $1,890.46 |
| Total Employer Contributions: | $917.26 | $917.26 |

**Earnings**

| Job | Earnings | Hours or Units | Rate | Amount | YTD Amount |
|---|---|---|---|---|---|
| Your Job Title | Regular earnings | | | $2,076.00 | $2,076.00 |
| Your Job Title Overtime | Overtime 1.5 | 16.00 | $38.175000 | $610.80 | $610.80 |
| | | | Total: | $2,686.80 | $2,686.80 |

**Benefits, Deductions and Taxes**

| Benefits and Deductions | Employee | Employee YTD | Employer | Employer YTD |
|---|---|---|---|---|
| **Deductions before Federal Tax** | | | | |
| Health Insurance - CF HealthLi | $88.50 | $88.50 | $569.20 | $569.20 |
| Health Insurance - Dental Insu | $8.75 | $8.75 | $34.46 | $34.46 |
| Surs 8% Traditional | $214.94 | $214.94 | $267.07 | $267.07 |
| Tax Exempt Life Insurance Prem | $0.00 | $0.00 | $0.00 | $0.00 |
| **Taxes** | | | | |
| Federal Withholding Taxes | $164.42 | $164.42 | $0.00 | $0.00 |
| Taxes - Fica Medicare | $37.55 | $37.55 | $37.55 | $37.55 |
| Taxes - Illinois state income | $61.24 | $61.24 | $0.00 | $0.00 |
| **Deductions after Federal Tax** | | | | |
| AD&D State Life Insurance | $1.00 | $1.00 | $0.00 | $0.00 |
| Child State Life Insurance | $0.26 | $0.26 | $0.00 | $0.00 |
| Basic State Paid Life Insuranc | $0.00 | $0.00 | $8.98 | $8.98 |
| Long Term Disability Insurance | $3.88 | $3.88 | $0.00 | $0.00 |
| Optional State Life Insurance | $2.00 | $2.00 | $0.00 | $0.00 |
| SIU Credit Union | $80.00 | $80.00 | $0.00 | $0.00 |
| Spouse State Life Insurance | $3.47 | $3.47 | $0.00 | $0.00 |
| Support Fees | $2.50 | $2.50 | $0.00 | $0.00 |
| Support Orders 1 | $127.83 | $127.83 | $0.00 | $0.00 |
| Total: | $796.34 | $796.34 | $917.26 | $917.26 |

**Federally Taxable Benefits**

| Benefit | Amount | YTD Amount |
|---|---|---|
| Imputed Income for Life Insura | $0.00 | $0.00 |

**Check or Direct Deposit**

| Number | Document Type | Bank Name | Account Type | Amount |
|---|---|---|---|---|
| | Direct Deposit | COMMERCE BANK | Checking | $1,890.46 |

Printer Friendly

**Printer Friendly**

- Your Pay Statement will appear
- Click your browser's Print button
- Note: If using a computer running Microsoft Windows, press CTRL+P on the keyboard to print.

- After printing, click the back arrow



| Payment Summary | | |
|---|---|---|
| Type | Current Period | YTD Amount |
| Gross Amount: | $$$$$$$$ | $$$$$$$$ |
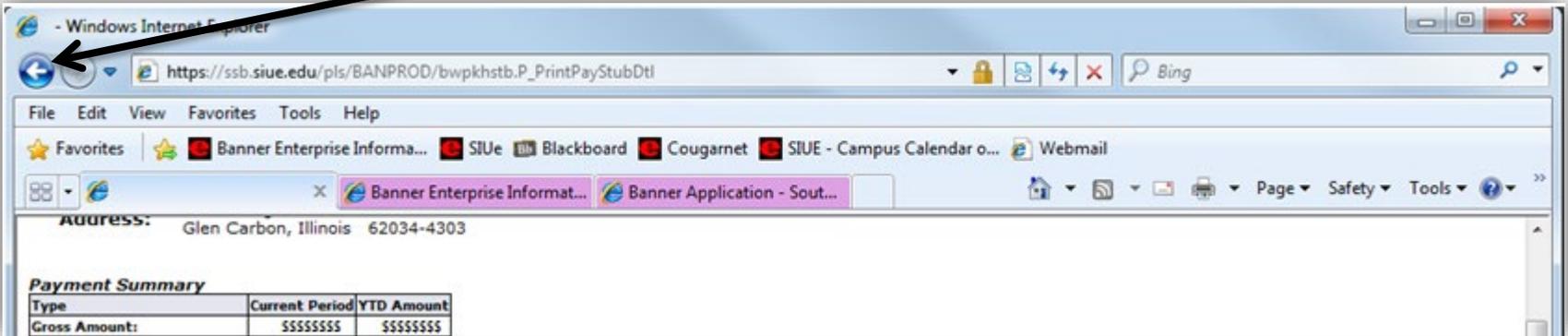
- Click Sign Out
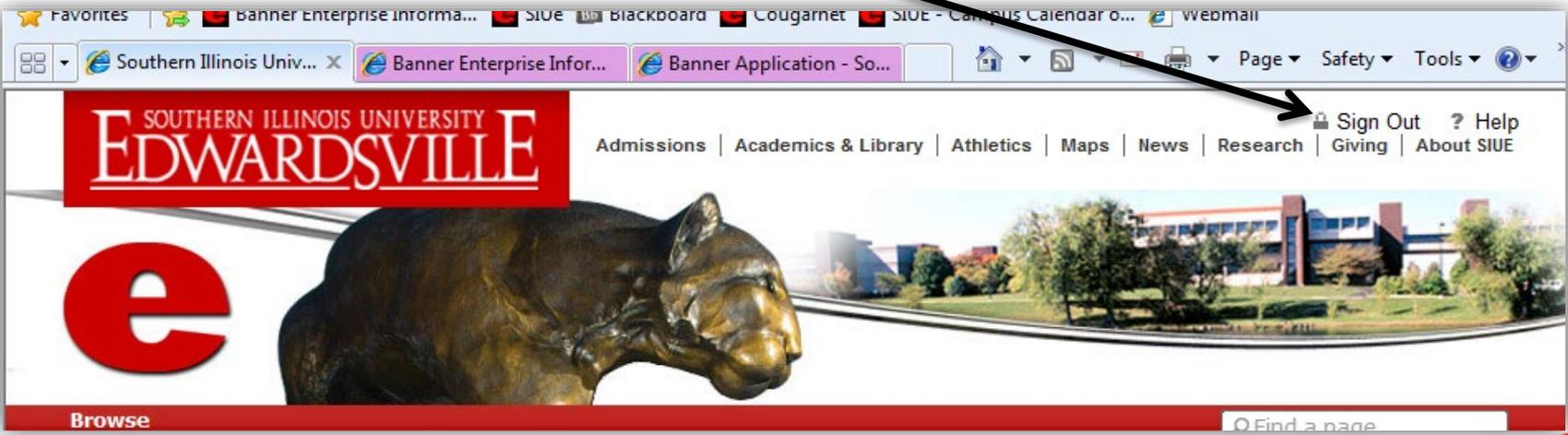
# Who can I call for help?

For assistance or additional information about retrieving your Pay Statement contact the Office of Human Resources at (618) 650-2190.

For assistance or additional information concerning an e-ID or password contact ITS Help Desk at (618) 650-5500.

If you need your PIN number reset contact the Service Center at (618) 650-2180.